



**MINISTRY OF DIGITAL ECONOMY & ENTREPRENEURSHIP  
YOUTH, TECHNOLOGY, AND JOBS PROJECT**

**REQUEST FOR EXPRESSIONS OF INTEREST  
The Hashemite Kingdom of Jordan  
Youth, Technology, and Jobs Project  
Project ID: P170669**

**Assignment Title: Consultancy to design and operate working spaces (Tech Hubs) in underserved communities - South of Jordan**  
**Reference No.: JO-MODEE-409201-CS-QCBS**

The Ministry of Digital Economy and Entrepreneurship (MoDEE) has received financing from the International Bank for Reconstruction and Development (The World Bank) toward the cost of the Youth, Technology, and Jobs Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) is to **design and operate working spaces (Tech Hubs) in underserved communities – South of Jordan**

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:  
<https://www.modee.gov.jo/en/modules/advancedtenders>

The Ministry of Digital Economy and Entrepreneurship (MoDEE) now invites eligible **consulting firms** (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, as per the shortlisting criteria below:

<b>Criterion</b>	<b>Relevant Documentation to be provided in EOI</b>
1. A legally registered, local or regional, consulting firms	Certificate of Registration
2. Proven experience in engaging with beneficiaries in underserved areas and focusing on efforts to revitalize these communities and building entrepreneurial communities. In addition to designing and implementing activities that aim to empower youth, and women, and enabling startup growth and development such as training workshops,	A detailed brief about the firm’s experience in outreaching to, engaging with, and providing support to women, youth, and Syrian refugees including numbers of beneficiaries, types of engagement and achieved results, duration/period of time and number of projects (at least two projects)

networking events, incubation and acceleration programs, speaker sessions, mentorship, etc.	
3. Proven experience (minimum of 3 years) in successfully operating similar spaces; Tech Hubs, Community Spaces, Incubators, Co-working Spaces, etc	<ul style="list-style-type: none"> <li>• Information and overview of the firm(s)' profile, the types of spaces they operate, the services they provide within the spaces, and the geographic location(s) of the spaces showing the duration of operation</li> <li>• List of projects with the following details: <ul style="list-style-type: none"> <li>• - Project Name.</li> <li>• - Project duration (start &amp; end dates)</li> <li>• - Project objectives.</li> <li>• - Project activities.</li> <li>• - Accomplishment letter</li> </ul> </li> </ul>
4. Past performance, especially in supervising, facilitating the coordination of all subcontractors especially in projects included refurbishment scope, and providing them with necessary information for their tasks.	At least one Accomplishment letter of completed projects where the firm supervised subcontractors, facilitated coordination, and ensured they received necessary information for their tasks.
5. Tracked financial records	Audited financial statements for the past 1-3 years Detailed financial reports or summaries from previous projects demonstrating the firm's ability to manage budgets effectively. This should include information on budget allocations, expenditures, and any cost-saving measures implemented.

The EOI package should not exceed **15** pages in total and should consist of documentation that demonstrates the company's qualifications above

**Note: Key staff will not be individually evaluated at the shortlisting stage.**

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), revised November 2017 and August 2018 setting forth the World Bank's policy on conflict of interest. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

The following is not normally be included in the same Shortlist with private sector firms:

- UN Agencies; or

- State-owned enterprises (SOEs) or institutions and not-for-profit organizations (such as NGOs, and universities), unless they operate as commercial entities that meet the requirements of Paragraph below:

State-owned enterprises (SOEs) or institutions of the Borrower's country **may be eligible** to compete and be awarded contracts in the Borrower's country only if they can establish, in a manner acceptable to the Bank, that they:

- are legally and financially autonomous;
- Operate under commercial law; and
- Are not under supervision by the agency contracting them.

A Consultant will be selected in accordance with the **QCBS** Selection method set out in the Procurement Regulations.

For questions and further information, please submit by email to [YTJ\\_tenders@modee.gov.jo](mailto:YTJ_tenders@modee.gov.jo) , by **8, April, 2024**. Answers will be published at the following website:  
<https://www.modee.gov.jo/en/modules/advancedtenders>

Expressions of interest must be submitted in a signed and searchable PDF format by email to [YTJ\\_tenders@modee.gov.jo](mailto:YTJ_tenders@modee.gov.jo) by **13:00** hours on **21, April, 2024**

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